

To: Councillors Tom Payne, John Andreotti, Stacey Butcher, Gareth Emanuel, Keith Jordan, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:

## Ordinary Parish Council Meeting

Wednesday 16<sup>th</sup> November 2022 at 8pm in Allen's Green Village Hall

All prevailing Coronavirus regulations will be observed

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 10<sup>th</sup> November 2022

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### 22.077 To receive and accept apologies for absence

### 22.078 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

### 22.079 To approve Minutes

Ordinary Parish Council Meeting, 12th October 2022

*To consider suspending the Meeting for Public Comments*

### 22.080 Chairman's Announcements

### 22.081 Casual vacancy: to consider any applications

### 22.082 Neighbourhood Police crime report

### 22.083 County and District Councillors' reports: To receive reports

### 22.084 Planning

#### 1. New Planning Applications received

3/22/2301/PNHH	Templewood, High Wych Road: Single storey extension. <i>Presumed planning permission not needed.</i>	By 18 Nov
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#### 2. Decision Notices (for information only): See APPENDIX A below

#### 3. Other planning matters:

1. To consider any late planning applications and other planning matters

### 22.085 Finance

1. To receive the Treasurer's Report, Accounts, Budget Performance Report, and Asset Register
2. To approve payments as per Treasurer's report, including Clerk's expenses
3. To consider impact of finance admin changes after May 2023
4. Update on EHC £300 grant made in error
5. To note national pay award agreement, backdated to 1<sup>st</sup> April 2022
6. To consider draft budget for 2023/24

### 22.086 1. Highways

1. Overgrown hedges: update MOG Bakers Lane hedge

2. Harlow and Gilston Garden Town online travel survey 7<sup>th</sup> Nov – 2<sup>nd</sup> Dec 2022 to gather baseline data on travel movement.
3. To note M11 Junction 8 works update

## 2. Footpaths and Public Rights of Way

1. Modification Order for footpath near Broadfields: update
2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.

## 3. Other Parish Matters

1. **High Wych Memorial Hall and car park:** Update on any issues
2. **Bus shelter:** Litter bin update (Cllr Ian Devonshire to provide price)
3. **Commemorative Village Sign:** update on installation
4. **QEII Jubilee:** “Queen’s Green Canopy” (QGC) initiative: Update and site proposals
5. To consider nominating a representative to the Sawbridgeworth Trust (4-year term)

### 22.087 1. Playing fields and buildings

#### 1. Harlow Theatre Company

1. Update on development progress

#### 2. Play area

1. Update new play area equipment and progress on S106 funding and PWLB loan decision.
2. To receive annual RPII report

#### 2. Allotments :

1. To receive report

### 22.088 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Harlow and Gilston Garden Town online travel survey (22.086.1.2)
- HCC: M11 Junction 8 works update

### 22.089 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

### 22.090 Date and venue of next Parish Council Meeting: 18<sup>th</sup> January, 8pm, High Wych Memorial Hall

## APPENDIX Agenda item 22.084.2

Planning Decision Notices (as at 10<sup>th</sup> November, for information only)

3/21/1400/FUL	Sayes Park Farm: Change of use – barns to residential	GRANTED
3/22/1714/HH	Parkview, High Wych Ln: Remove link conservatory; replace with link extension. Add new side window and bike store.	REFUSED
3/22/0718/FUL	Land at Primrose Cottage, High Wych Rd: Change of use to provide 6 pitches for travelling community	REFUSED
3/22/1653/LBC	Vine Cottage, High Wych Ln: Demolish garage; erect extensions	Awaited
3/22/1617/HH 3/22/1618/LBC	Four Lanterns, High Wych Lane: Internal alterations; replace existing outbuilding	Awaited
3/22/1183/FUL	Sayes Park Farm: Change of use grain silo to Class B1	Awaited
3/22/0737/HH	Great Pennys Barn, Actons Lane, High Wych: Erect cart lodge	Unknown
3/21/3035/FUL	Mountfitchet, High Wych Rd: APPEALED: Ref 22/00058/REFUSE	Awaited
3/21/0824/FUL	Land at Leaky Cauldron Corner: Erect 4 No. 4-bed dwellings	Unknown
3/20/0633/FUL	Crumps Farm APPEALED Ref 00/00008/REFUSE	Awaited